

Reference: SJIBL/CHO/CSD/2022/1586

August 29, 2022

Subject: Request for submission of quotation for printing & supplying "Different Printing Stationery Items", Group-D for Shahjalal Islami Bank Limited.

Muhtaram,

Assalamu A'laikum Warahamtullah.

We are pleased to request you to submit your quotation for the following items under the terms and conditions mentioned hereunder:

Group-D:

Sl. No.	Description	Qty.
1	Letter of Arrangement (General)	
	Size	: 9.75"(H) x 6.75"(W)
	Paper	: 68 GSM Best Quality Bashundhara ledger paper
	Pads	: 100 Sheets in a pad
	Printing	: Front side single color offset print
	Binding	: Pad binding (width wise) by 4 lbs/ounce gray solid board (bottom) & craft paper (top)
	Packing	: 25 pads in a bundle by strong packed with quality craft/offset paper with label
	Other Specification	: As per bank approved design & specification
2	Simple Credit Voucher	
	Size	: 7.50"X 3.50"
	Paper	: Bashundhara Color Demy Paper (Light Blue)
	Pages	: 100 (one hundred) sheets in a book
	Printing	: Front side single color offset print.
	Binding	: Pad Binding with 4 lbs grey solid board (Bottom) & craft paper (Top)
	Packing	: 50 Pads packed by quality offset/craft paper with label
	Other Specification	: As per bank approved design & specification
3	DD/TT/PO Application form	
	Size	: 7.50"(H) x 8.75"(W)
	Paper	: 55gsm Best Quality offset paper (Papertech/Partex)
	Page per pad	: 100 Sheets in a pad
	Printing	: Both side single color offset print
	Binding	: Pad binding by 4 lbs/ounce gray solid board (bottom) & craft paper (top)
	Packing	: 25 pads in a bundle covered & packed by quality craft paper with label
	Other Specification	: As per bank's approved design & specification
4	IMP Form	
	Size	: 13.80"x 8.50" (After Making of pads)
	Paper	: 80 gsm Best Quality Papertech offset paper
	Pads	: 100 Sheets in a pad
	Printing	: Both side single color offset print.
	Binding	: Pad Binding with grey solid board (Bottom) & quality paper (Top)
	Packing	: 25 Pads packed by quality offset/craft paper with label
	Other Specification	: As per bank approved design & specification