



Ref: SJIBL/CHO/CSD/2021/ 222

March 14, 2021

Terms and Conditions:

1.1 Scope of Bid

Shahjalal Islami Bank (Hereinafter referred to as “the Bank”) willing to receive bids from the renowned firms to perform the job for underground cabling works (Including supply of 100 pair cable for BTCL land phone line installation through 310 meter (approximately) Horizontal Directional Drilling (HDD) works by obtaining Road Cutting Permission from the concerned Authority i.e. Dhaka North City Corporation for Corporate Head Office of Shahjalal Islami Bank Limited located at Plot # 04, Block # CWN©, Gulshan Avenue, Gulshan, Dhaka.

1.2 Documents comprising the bid:

1. Valid and up-to-date Trade License
2. e-TIN and BIN Certificate
3. Lease agreement/ownership title of office and full contact number of representative.
4. Company Profile (Establishment date, no. of employees, no. of bank clients, etc.)
5. Proof of Experience in the related field.
6. List of corporate clients with Certificates (Any three).
7. National ID card of representative/proprietor/MD/CEO/Chairman.

1.3 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted Including Tax/VAT. The price will include supply, installation and any charges thereof.

1.4 Bid validity

Bid shall remain valid for a period of 3(three) months from the date of opening of proposals. In exceptional circumstances, prior to expiry of the original bid validity period, Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.

1.5 Deadline of bid

The bidder must submit the bids addressing to “The SEVP & Head, Common Services Division, Shahjalal Islami Bank Ltd., Corporate Head Office (2<sup>nd</sup> Floor), Shahjalal Islami Bank Tower, Plot-04, Block-CWN(C), Gulshan Avenue, Gulshan, Dhaka-1212 in closed envelope, duly marking the envelope as addressed at the above no later than 3.00 PM on March 25, 2021.

1.6 Mode of Payment:

- i. Payment will be made after successful installation in all respects and subsequent submission of the bill after deducting Tax & Vat as per government rules. No advance payment will be allowed.

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1.7 Security Money: Not applicable.

1.8 Mode of Work/delivery: Respective vendor/supplier bound to complete/deliver the product to the stated location at own arrangement and cost thereof.

1.9 Warranty: Not applicable (As supplied by our specified Brand/Quality).

2.0 Format of the Financial Offer for the following works:

SL No.	Particulars/Specifications of Job/Works	Quantity	Unit price	Total Price (In BDT)
1.	Horizontal Directional Drilling (HDD) (L.W.D=3.5 x 1.5 x 2.5) works (Approximately 310 meter footpath adjacent to Gulshan Avenue)	1 Job (As package)		
2.	Cable Installation & Commissioning related accessories/materials. {Duct 33/40 mm, (Bangladesh Cable Shilpa Ltd.), Cable Blowing, Cable Pulling, Cable Termination, Cabinet modules and some other related materials to complete the entire job of 100 pair BTCL cable laying with standard and branded material}.	1 Job (As package)		
3.	<b>Supply of Cable:</b> Capacity : 100 Pair Size of Cable: 0.4 Type of Cable: CCJ Manufacturer : Bangladesh Cable Shilpa Ltd.	400 meter		
4.	Cost for Obtaining Road Cutting Permission from the concerned authority i.e. Dhaka North City Corporation (DNCC).	1 Job		

N.B: Price is included applicable related Government Vat & TAX.

2.1 Sketch/Diagram to be prepared after physical verification of the location & to take measurement (Started from BTCL Cabinet situated at the corner of Road no.32 adjacent to Gulshan Avenue to the front south corner of Shahjalal Islami Bank Tower at plot no.04, Gulshan Avenue, Gulshan, Dhaka) to submit the same along with Quotation.

2.2 The awarded vendor will do the HDD work at their own risk and responsibility and bank will not be held responsible for loss or damage of any utility connectivity on third parties/regulatory authorities due to this HDD work.

2.3 Bank's Right: Shahjalal Islami Bank Limited reserves the right to accept or reject any or all of the offers in full or part without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation.

Ma-Assalamoh.

Yours faithfully,

*Md. Noor-A-Alam Hossain*  
14.03.2021  
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Vice President, CSD  
Mobile # 01755556360

*Md. Mahmudul Haque*  
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Md. Mahmudul Haque  
SEVP & Head of CSD  
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