

Common Services Division
Head Office, Dhaka

Terms and Conditions:

1.1 Scope of Bid

Shahjalal Islami Bank (Hereinafter referred to as “the **Bank**”) wishes to receive bids from the renowned firms for purchasing of Wireless Conference System for banks Head Office.

1.2 Documents comprising the bid

1. Valid and up dated Trade License
2. Up to date e-TIN and VAT Certificate
3. Lease agreement / ownership title of office and full contact number of representative.
4. Company Profile (Establishment date, no of engineers, no of employees, no of bank clients, etc.)
5. Proof of Experience.
6. List of corporate clients with Certificates.
7. List of experience technical members.
8. Certificate of Authorized Dealer/ Supplier from the Manufacturer.
9. Original Catalogue with a mark/signature on respective items.
10. National ID card of proprietor/MD/CEO/Chairman.

1.3 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted including VAT & AIT/ Tax. The price will include supply, installation and any charges thereof.

1.4 Bid validity

Bid shall remain valid for a period of 3(three) months from the date of opening of proposals. In exceptional circumstances, prior to expiry of the original bid validity period, Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.

1.5 Deadline of bid

The bidder must submit the bids addressing to “The EVP & Head of CSD, Shahjalal Islami Bank Ltd., Head Office, 1st Floor, 2/B, Gulshan South Avenue, Gulshan-1, Dhaka by 27.04.2017 in original (sealed), duly marking the envelope as addressed at the above no later than 3.00 PM on 27.04.2017 (date/month/year).

1.6 Mode of Payment:

- i. Payment will be made after successful installation in all respects and subsequent submission of the bill after deducting VAT & Tax as per government rules. No advance payment will be allowed.
- ii. 5% of the payment of work order value will be kept as Security money up to warranty period.

1.7 Mode of delivery: To be mentioned by the bidder.

1.8 Warranty: Bidders/vendors should specify the warranty type and period clearly for each of the items /components.









1.9 Format of the Financial Offer for Generator:

Sl. No.	Name of Item and Specifications	Quantity	Unit Price	Total Price of BDT including Vat & Tax
01				
02				
03				
04				
Total amount of BDT (including Vat & Tax)				

2.0 Bank's Right: Shahjalal Islami Bank Limited reserves the right to accept or reject any or all of the offers in full or part without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation.

2.2 Technical Specifications:

Particulars	Item description
Name of item	Wireless conference System with automatic Camera control
Quantity	Chairman Unit = 01Unit, Delegate Unit = 20 Units
Brand	To be mentioned by bidder
Model	To be mentioned by bidder
Warranty	To be mentioned by bidder
Delivery lead time	To be mentioned by bidder
Manufacturer/assembled by	To be mentioned by bidder
Country of origin	USA, Europe and Japan
Country of assemble	To be mentioned by bidder
Wireless access Point/Conference System	To be mentioned by bidder
Chairman Unit (Discussion Unit)	To be mentioned by bidder
Delegate Unit	To be mentioned by bidder
Dicentis Battery Pack/ Rechargeable Battery	Lithium-ion technology or similar
Battery charger	Supply Voltage 100-240 Vac, Frequency 50 Hz
Automatic Camera Control	To be mentioned by bidder
LED Monitor-43" to 55"	Sony, Samsung, Panasonic or Equivalent Brand
Control Software for automatic Camera	Operating system: Genuine Windows® 7 Professional (64-bit) SP1 with License and media kit. In future, must support Win10Pro
Other accessories /equipment	Same brand or Equivalent



