

Common Services Division

Ref. No.: SJIBPLC/CHO/CSD/2026/23

Date: January 11, 2026

Subject: Request for submission of quotation for supplying 'Receipt Paper for CRM' of the bank.

Muhtaram,

Assalamu A'laikum Warahmatullah.

We are pleased to request you to submit sealed quotations for Receipt Paper for CRM under the terms and conditions mentioned below:

SL NO	Description		Quantity
1	Receipt Paper for CRM		100 Rolls
	Paper	:	Thermal Paper
	Paper Thickness	:	65±5μm
	Other Specifications	:	As per attached sheet

Terms and Conditions:

- a) Price should be quoted excluding VAT (VAT would be borne by the Bank) and including TAX and any kind of charges thereof.
- b) Quoted Price must include delivery Charges.
- c) Delivery lead-time must be mentioned in the offer.
- d) Quoted price shall remain valid for at least 01 (One) year because bank may go for reprinting of the item(s) as and when required basis through issuing successive work orders to successful bidder. Offer validity should be mentioned in the quotation.
- e) Work order would be issued in favour of successful bidder for one or more item as per approval of the competent authority of the bank.
- f) Delivery of the items is to be done at Card Division, Corporate Head Office, Shahjalal Islami Bank Tower (4th floor), Plot-4, Block-CWN(C), Gulshan Avenue, Dhaka-1212.
- g) In the event of supply of any items, which do not match with the required specification, quality or sample's quality or is of substandard quality, the bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within the time frame mutually agreed between the bank and the supplier.
- h) Sample must be submitted along with the quotation and country of origin must be mentioned in the offer.
- i) Complete proposal/offer must be signed with date by the authorized representative of the company. Addressing "The Member Secretary, Procurement Committee, Shahjalal Islami Bank PLC., Corporate Head Office, Gulshan, Dhaka- 1212."
- j) Proposal / Offer is to be submitted in sealed envelope to the authorized officer (Md. Belayet Hossain, JEO, Mobile: 01755556050 or Muhammad Shahidul Islam, JAVP, Mobile: 01313480000) of CSD, corporate head office at the undernoted address **on or before 20.01.2026 within 2:00pm** and be clearly marked "Quotation for (Name of Item)" at the top of the envelope.
- k) Following Documents should be submitted along with the quotations:
 - i. Up to date Trade Licence
 - ii. Vat Registration Certificate
 - iii. E-TIN Certificate
- l) Bank reserves the right not to purchase the item(s) from the lowest bidder(s) and to accept or reject any or all of the quotations with or without assigning any reason whatsoever. Bank also reserves the right to negotiate with the participating vendors regarding price, warranty and specification of the item(s).

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Corporate Head Office: Shahjalal Islami Bank Tower, Plot-4, Block-CWN (C), Gulshan Avenue
Dhaka-1212, Bangladesh, Phone: +88 02 9845457 (Hunting), 9844736
Email: sjiblho@sjiblbd.com, Website: www.sjiblbd.com



شাহ جلال اسلامی بنک بی ال سی

Shahjalal Islami Bank PLC.
Committed to Cordial Service



শাহজালাল ইসলামী ব্যাংক পিলস.
আকরিক সেবায় প্রতিজ্ঞিতব্রত

Common Services Division

Subject: Request for submission of quotation for supplying 'Receipt Paper for CRM' of the bank.

Please contact the office of undersigned for any type of clarifications in regard to product.

Manipulation or any kind of unusual approach or failure to submit the proposal /offer within stipulated time frame will be treated as "Disqualification" to attend the bidding.

Ma-assalamah.

Sincerely yours,


Abul Bashar Md. Zafry
EVP & Head of CSD



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Corporate Head Office: Shahjalal Islami Bank Tower, Plot-4, Block-CWN (C), Gulshan Avenue
Dhaka-1212, Bangladesh, Phone: +88 02 9845457 (Hunting), 9844736
Email: sjiblho@sjiblbd.com, Website: www.sjiblbd.com

HITACHI SR7500VS CRM

Receipt Paper Specifications

- (1) Please note that a paper which is out of the specification in the document may cause the failure of a product.
- (2) The product including receipt printer is qualified with the receipt paper defined in this document.
- (3) The ineligible paper may cause the product failure(s) such as miss-feeding, paper jam, sensor error.



Paper Specification:

Paper Type Thermal Paper
Paper Thickness $65\pm5\mu\text{m}$

Roll Paper Specifications:

(1) Roll paper:

- a. Dimensions (See Figures 1)
- b. Width: 79.5 ± 0.5 mm
- c. Outer diameter: 193 ± 20 mm
- d. Length per 1 transaction: Varying on receipt content.
- e. Length: 540m ($T=65\mu\text{m}$)

$$(111.8\text{mm}/1(\text{transaction}) \times 4830 \text{ (transaction)} = 540.0\text{m})$$
- f. TOF (Top-Of-Form) mark is a black mark read by the optical sensor
- g. Roll core:
 - Inside diameter: 25.4 ± 0.5 mm
 - Outside diameter: 33.4 ± 0.5 mm
 - Strength for drawing-out of core: greater than 1 kg

(2) Paper edges:

- a. No glue applied to leading and trailing edges
- b. Square edges with uncut corners
- c. Trailing end edge should be secured 1 transaction

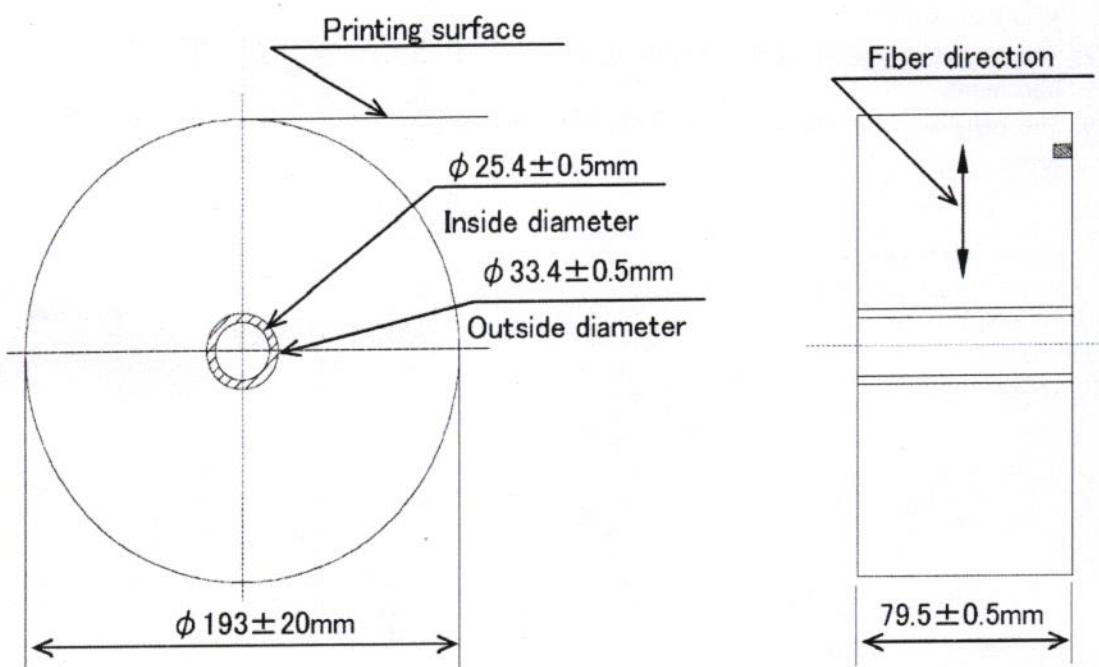


Figure 1 Roll paper dimension

(The roll edge should meet this value
Of standard in whole roll paper)



TOF Mark Specifications:

TOF (Top-Of-Form) mark is a black mark read by the optical sensor.

- a. Reflection rate: 7 % or less, PCS Value: 0.9 or higher
(By PCM II - density measurement tool of Macbeth reflection type: D range 900 nm)
- b. Printing gap between black mark and preprinting frame - less than ± 0.5 mm
(See figure 2)

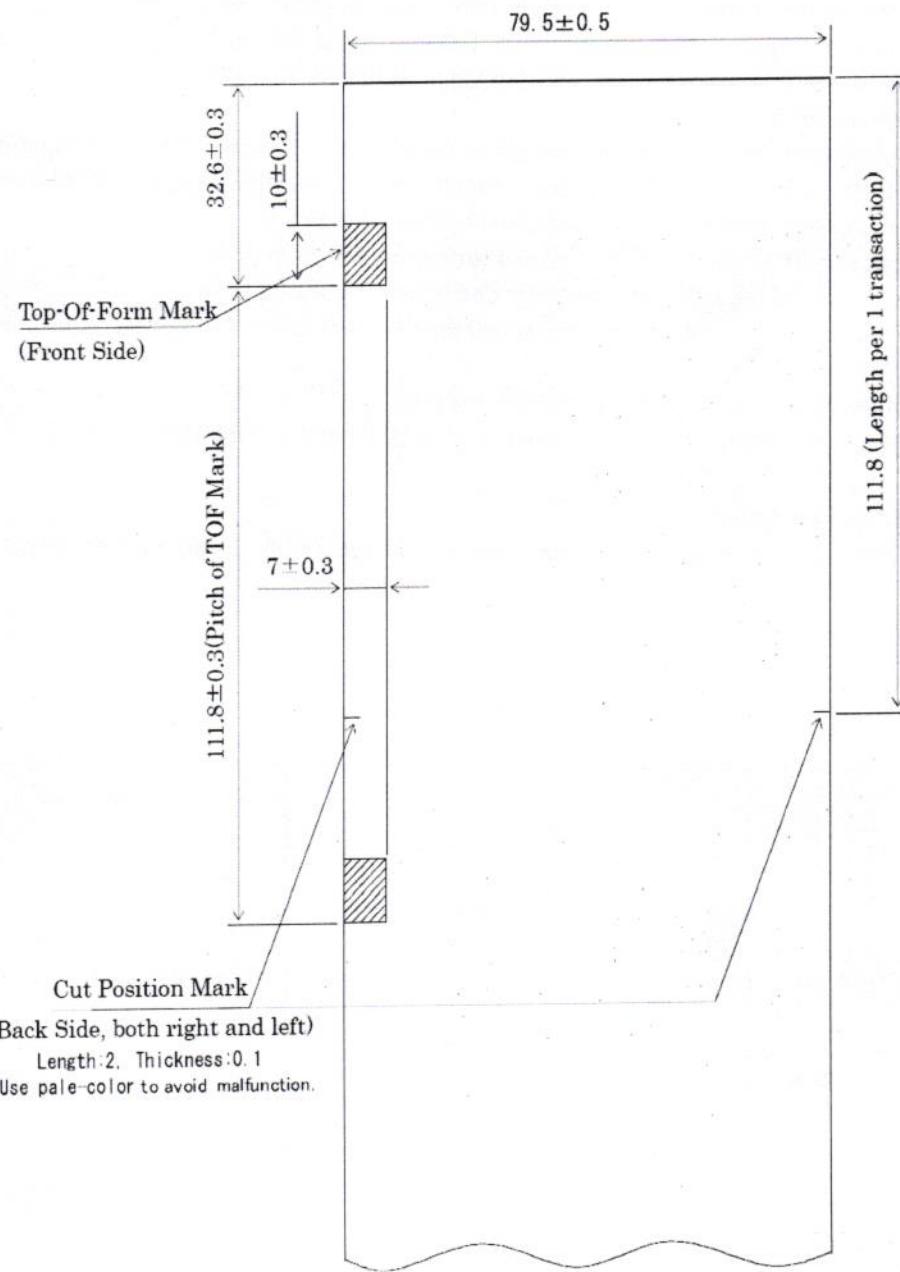


Figure 2 TOF mark Specifications

Printing Specifications:

(See figure 3, 4)

- a. Because thermal paper is not suitable for dry quality of ink, UV printing must be applied.
- b. Ink
 - 1) Do not use any material caused damage (dust, wearing-out of Head or sticking etc.).
 - 2) Quantities Sodium ("Na") and Potassium ("K") of ion for ink must be less than 50 ppm respectively. Quantities Chlorine ("Cl") of ion must be less than 100 ppm.
 - 3) Recommended ink: RNC Type.
 - 4) Avoid sticky ink because surface strength of thermal paper is weaker 6 times than normal paper. It is same as non-carbon paper of long-term preservation type. If reducer is used for decreasing of stick, additive material must be less than 5 %.
 - 5) Do not use ink so much in order to avoid stick or poor color of printing.
 - 6) Use material of ink with heat-resistance and without heat-reduction.
 - 7) Check that ink is stuck on paper after printing. Prevent paper from wet and/or humid condition.
 - 8) Ink must not be transcribed and blocked on paper.
 - 9) Ink must not be able to remove by water and alcohol (water-proof, alcohol-proof).
- c. Wet or humid condition
 - 1) Keep the thermal paper away from wet and humid condition during the period of preservation.
 - 2) IPA of wet paper must be less than 5 %.

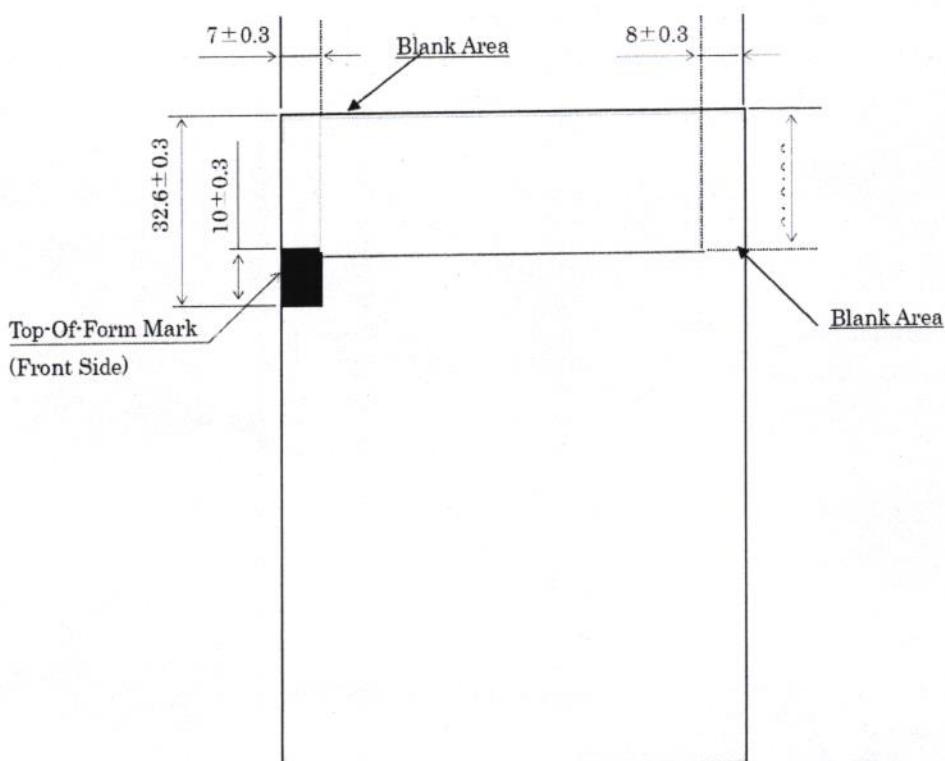


Figure 3 Front Side Specifications



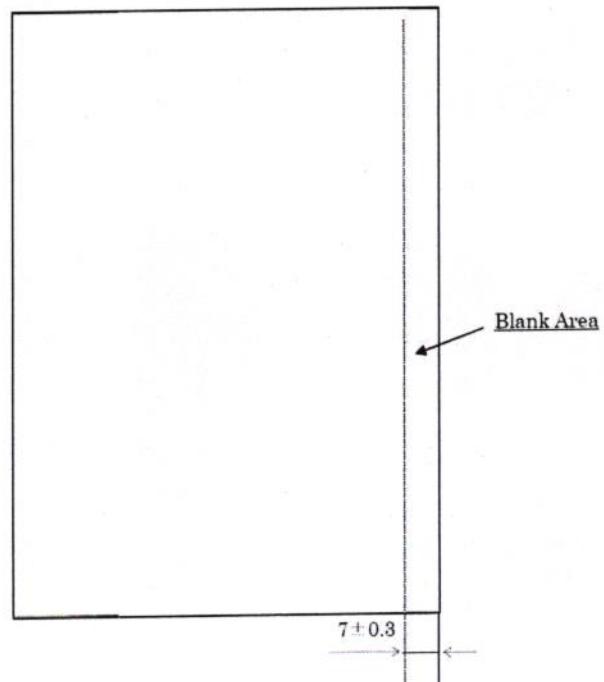


Figure 4 Back Side Specifications (reference)

Others:

Without joint, folding, crack, uneven part and foreign material on paper

Wrapping:

Wrapping must be guaranteed to keep quality of paper (getting-out of shape, tear-off or folding for Roll Paper etc.). Each roll paper must be stored in a box.

