



Shahjalal Islami Bank Limited

Registered Office: Uday Sanz, Plot No.SE(A),
2/B Gulshan South Avenue, Gulshan-1, Dhaka-1212

NOTICE OF THE 15TH ANNUAL GENERAL MEETING

Notice is hereby given to all shareholders of Shahjalal Islami Bank Limited that the 15th Annual General Meeting of the Company will be held on **Sunday the 26th June 2016 at 10.15 a.m. at the RAOVA Convention Hall No.1 (HELMET), VIP Road, Mohakhali, Dhaka-1206** to transact the following business:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31 December 2015 along with the Auditor's Report and the Director's Report thereon.
2. To approve Dividend for the year ended 31 December 2015 as recommended by the Board of Directors.
3. To elect/re-elect Directors in accordance with the provisions of the Articles of Association of the Company and the relevant laws of the regulatory authorities.
4. To approve the appointment/re-appointment of Independent Director(s).
5. To appoint Auditors of the Company for the next term and to fix their remuneration.

By order of the Board of Directors

Dated: 03.05.2016

Sd/-
Md. Abul Bashar
VP & Company Secretary

Notes:

- ▲ The Record Date is 17-05-2016. Trading of the Company's shares in the Stock Exchanges will remain suspended on the Record Date.
- ▲ The Board of Directors has recommended 13% Cash Dividend for the year ended 31st December 2015. The Shareholders whose name will appear on the Members/Depository Register as on the Record Date i.e. 17-05-2016 are eligible to attend the meeting and receive dividend.
- ▲ Any Member of the Company entitled to attend and vote at the Meeting may appoint a proxy to attend and vote on his/her behalf. The instrument appointing a proxy duly signed by the Member and stamped must be submitted at the Registered Office of the Company at least 72 (Seventy two) hours before the meeting.
- ▲ The existing Auditors M/s. ACNABIN, Chartered Accountants, since completed their three years term as auditors of the Bank, are not eligible for re-appointment as per BCD Circular No.33 dated 23-12-1992. Therefore, the shareholders are requested to submit proposal of names of auditors for appointment to the Registered Office on or before 18-05-2016.
- ▲ Annual Report 2015, Attendance Slip and Proxy Form along with the notice will be sent to the shareholders' Addresses by post/courier. In case of non-receipt of Annual Report 2015, members may collect the same from the Company's Registered Office within June 22, 2016. Soft Copy of the Annual Report 2015, Proxy Form and this Notice will be available in the Company's website: www.sjibld.com
- ▲ Hon'ble Members are requested to submit their written option to receive dividend to the Company's Registered Office on or before June 16, 2016. In case of non-submission of such option within the stipulated time, the dividend will be paid off as deemed appropriate by the Company.
- ▲ Hon'ble Members are requested to update particulars of their Bank Account, Contact Details, if any, and 12 Digit Taxpayer's Identification Number (e-TIN) through their respective Depository Participants before the Record Date. If any member fails to update e-TIN before the Record date, Income Tax at source will be deducted from Cash Dividend @15% (fifteen percent) instead of @10% (ten percent) as per amended Income Tax Ordinance 1984 under Section 54.
- ▲ In Compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013, no Gift/Coupon/Food Box shall be distributed at the ensuing AGM.

বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশনের নির্দেশনা অনুযায়ী আসন্ন বার্ষিক সাধারণ সভায় শেয়ারহোল্ডারদের জন্য কোন ধরনের উপহার/খাবার/কুপন প্রদানের ব্যবস্থা থাকবে না।