

**Request for Proposal
For
Providing Data Connectivity**

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Head Office, Dhaka

TENDER NOTICE FOR WAN CONNECTIVITY

Shahjalal Islami Bank Limited (SJIBL) having its Data Center located at Uday Sanz (2nd floor), 2B South Avenue Gulshan-1, Dhaka hereby invites sealed bids for WAN Connectivity from the eligible companies through web site www.shahjalalbank.com.bd from today 14th August, 2012. All terms and conditions are written in tender schedule. The offers will be received up to 3:00 p.m. on 6th September, 2012 at the above address and the tender box will be opened at 3:30 p.m. on the same day in front of the bidders (if any present).

The Bank reserves the right to accept or reject any or all of the offers in full or part without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation.

Head Office

Invitation Bids for Shahjalal Islami Bank Limited (SJIBL)

for

WAN Connectivity

1. The *Bank* invites sealed bids from the interested bidders for WAN connectivity for Data Center and Branches
2. The Bank will apply the eligibility criteria mentioned in Section-III before evaluating the technical and financial proposals from the bidder.
3. The Bidder must submit proper information pertaining to eligibility in Section-III along with relevant supporting documents with proof / evidence. All types of paper / documents should bear signature of the bidder's and be serially numbered and a clear indexing should be incorporated with page number. The Bidders not fulfilling the eligibility conditions will not be considered for evaluation. The decision of the Bank will be final and binding on all the bidders to this document.
4. The bidders may visit the Data center at Uday Sanz (2nd floor), 2B South Avenue Gulshan-1, Dhaka. The tender schedule is available in web site. The offers will be received up to 3:00 p.m. on 6th September, 2012 at the above address and the tender box will be opened at 3:30 p.m. on the same day in front of the bidders (if any present). The bidders intending to participate more than one group have to buy multiple schedules for each group.
5. The bidders shall certify that the system, which they supplied with valid license (if any), is compliant with "Copyright Law 2000".

Shahjalal Islami Bank Limited

Head Office

Uday Sanz (2nd floor), 2B South Avenue Gulshan-1, Dhaka

Telephone: + 880 2 9557890, 9552981 Fax: + 880 2 9560374

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SECTION 1 – INSTRUCTIONS TO BIDDERS

1.1 Scope of Bid

Shahjalal Islami Bank (Hereinafter referred to as “the **Bank**”) wishes to receive bids from the bona fide firms for WAN Connectivity for its data center located at Uday Sanz (3rd floor), 2B South Avenue Gulshan-1, Dhaka and proposed new branches. The bid includes supply, installation and commissioning of various equipments / devices / systems as described in the annexure.

Bidders are required to propose solution as specified in the design, bill of quantity / material for said job.

The successful Bidder shall be the Contractor for all the products and services offered by him and is responsible for that specified job and co-ordination of the supply, installation, integration, testing, training and commissioning for WAN connectivity of the Data Center and proposed 10 new branches. The scope of the bid includes design, specification, bill of quantity and prices of the items as detailed in this document and any other items that deem necessary but not mentioned in this document. The scope will also include the successful bidder to provide standard operating procedure (SOP).

1.2 Bidder’s qualification

Bidders shall have:

1. Proven certificate of country wide strong geographical coverage.
2. Proven certificate of different carrier vendor for E1
3. Proven certificate of satisfactory support services on 24/7 basis
4. Proven certificate of valuable client list specially Banking sector & others
5. Proven certificate of different POP/BTS (different with other vendors) for Point to Point connectivity
6. Proven last mile diagram and connectivity media with POP/BTS address.
7. Proven certificate of different media (wireless) backup status
8. Proven certificate of bonding with NTTN service provider
9. Proven certificate of registered frequency allocation from BTRC (will consider against Wireless Connectivity)
10. Proven certificate of financial strength
11. Proven certificate of Technical strength & experience
12. Fair knowledge of Bangladesh Bank guide lines about Data Connectivity.

Bidder shall submit:

1. Details of company profile/legal papers (i.e. VAT/TAX certificate, Membership of ISPAB, Company enlistment etc.)
2. Such evidence of their continued eligibility, satisfactory to the Bank, as the Bank shall reasonably request for.
3. Experience certificate of designing, installing, testing, commissioning and maintaining such connectivity they offered at least in 3 (three) banks.
4. Details of experience and past performance of the bidder on Data Connectivity for at least 3 (three) years along with the bid In support of proof.
5. Details of office address of its own and manpower of adequately trained and experienced to implement such type of IT project.
6. unconditional acceptance of responsibility of executing the ‘Scope of Works’ of this tender including the works to be executed by the subcontractors.

1.3 Deliverables: Supply, installation, test, commission and maintain WAN setup

1.4 Contents of bidding documents

The bidding documents should be downloaded from web site, signed in each page by the competent authority of the bidder. The bidding documents are those stated below and should be read in conjunction with any addenda issued in accordance with clause.

- Invitation for Bid,
- Instructions to bidders (Section-I),
- Terms and conditions (Section-II),
- Eligibility Requirements for the bidder (Section-III),
- Technical specification of the System (Section-IV & Annexure),
- Schedule of Financial proposal (Annexure)
- Bid form for Technical proposal (Appendix-A)
- Bid form for financial proposal (Appendix-B)
- All papers relevant to the clause 1.2

The bidder is expected to examine carefully the contents of the bidding documents. Failure to comply with requirements of bid submission will be at bidder's own risk. Pursuant to clause-1.19, bids which are not substantially responsive to the requirements of the bidding documents will be rejected.

1.5 Amendment of bidding documents:

At any time prior to the deadline for submission of bids, the Bank may, for any reason, whether at its own initiatives or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing addenda.

Any addenda thus issued shall be part of the bidding document and shall be communicated in writing to all purchasers of the bidding documents. Prospective bidders shall acknowledge receipt of each addendum through e-mail to the Bank within 3 days from the date of receiving the addenda.

1.6 Documents comprising the bid:

The bid submitted by the bidder shall comprise two envelopes submitted simultaneously, one containing only the 'Technical Proposal' and the other the 'Financial Proposal'.

The technical proposal shall contain the followings:

- a) Bid document, downloaded from web site.
- b) Power of attorney (authorizing the person to sign and initial the bid document on behalf of the company).
- c) Bid security pursuant to clause 1.30 (Photocopy).
- d) Documents showing eligibility of the bidder
- e) Technical Description of the deliverables to demonstrate the specified technical requirement
- f) Response to the eligibility criteria as mentioned in Section-III
- g) Response to the technical specification as mentioned in Section-IV
- h) Any other things required implementing the project.

The financial proposal shall contain the following:

- a) Bid security pursuant to clause 1.30 (Original).
- b) Bid form for financial proposal.
- c) Schedule for financial proposal.
- d) Any other things required to implement the project.

1.7 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted including VAT & Tax. The price will include installation, configuration and testing.

1.8 Uninterrupted services:

The service providers should be capable enough to provide uninterrupted connectivity as 24/7 basis. They should have their own redundancy regarding data connectivity.

1.9 Correction of Tender Docs

The bank will issue addenda of the bidding documents by 30th August 2012 through web site, if any error(s) is /are detected. Participants should inform the Bank about such errors through e-mail within 28th August 2012.

1.10 Bid validity

Bid shall remain valid for a period of 60 days after the date of opening of the proposals. In exceptional circumstances, prior to expiry of the original bid validity period, the Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing.

1.11 Bid Security

The bidder shall furnish as bid security of 2.50% of the total financial offer in the form of Payment Order / Demand Draft in favor of Shahjalal Islami Bank Limited. The bid security should be valid for 60 days after the date of bid opening. Any bid not accompanied by an acceptable bid security shall be rejected as non-responsive.

The bid security of unsuccessful bidders will be returned after selection of vendor. The bid security of the successful bidder will be retained as performance security.

The bid security may be forfeited if (a) the bidder withdraws its bid during the period of bid validity specified in the bid form; (b) if a successful bidder fails to sign the contract.

1.12 Format and signing of bid

The bidder shall prepare one original and one copy of the technical proposal and the financial proposal, clearly marking each one as: "ORIGINAL - TECHNICAL PROPOSAL", "ORIGINAL - FINANCIAL PROPOSAL", "COPY - TECHNICAL PROPOSAL", "COPY - FINANCIAL PROPOSAL" etc as appropriate. In the event of discrepancy between the original and any copy, the original shall prevail.

The original and all copies shall be signed by a person or persons duly authorized to sign on behalf of the bidder. All pages of the bid where entries or amendments have been made shall be initialed by the person or persons signing the bid.

The bid shall contain no alterations, omissions or additions, except those to comply with the instructions issued by the Bank, or as necessary to correct errors made by the bidder, in which case such corrections shall be signed by the person or persons signing the bid.

1.13 Sealing and marking of bid

The bidder shall seal the original copy of the technical proposal, the original copy of the financial proposal and copy of the technical proposal and copy of the financial proposal in separate envelopes clearly marking each one as: “ORIGINAL - TECHNICAL PROPOSAL”, “ORIGINAL – FINANCIAL PROPOSAL”, “COPY – TECHNICAL PROPOSAL”, “COPY - FINANCIAL PROPOSAL” etc as appropriate.

The bidders shall seal the original bids and each copy of the bids in an inner and outer envelope, duly marking the envelopes as “ORIGINAL” and “COPY”.

The inner and outer envelopes shall

- a) be addressed to the Bank at the following address: Shahjalal Islami Bank Limited, Uday Sanz (2nd floor), 2B South Avenue Gulshan-1, Dhaka.
- b) Bear the identification of bid for supply and installation of the mentioned deliverables.
- c) In addition to the above requirements, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “late” pursuant to clause 1.15.
- d) If the outer envelope is not sealed and marked as above, the Bank will assume no responsibility for the misplacement or premature opening of the bid.

1.14 Deadline of bid

Bids must be received by the Bank at the address specified above no later than 3.00 pm by 6th September, 2012.

1.15 Late Bids

Any bid received by the Bank after the deadline for submission of bid prescribed in clause 1.14 will be rejected and returned unopened to the bidder.

1.16 Opening of bids

The Bank will open the technical proposals and the financial proposals in presence of the bidder’s representative (if any present) at 3:30 p.m. on 6th September, 2012 at Shahjalal Islami Bank Limited, IT Division (2nd floor), Head Office, Uday Sanz (2nd floor), 2B South Avenue Gulshan-1, Dhaka.

The bidder’s names, the Bid Prices including Supplementary financial Proposals, the total amount of each bid, any discounts, the presence or absence of bid security and such other details will be announced and recorded by the Bank at the opening. The bidder’s representatives will be required to sign this record.

The Bank shall prepare minutes of the bid opening including the information disclosed to those, who will present in the opening.

1.17 Evaluation of proposals

The **Bank** will carry out a detailed evaluation of the bids according to the information supplied by the bidder through its proposals. The **Bank** will choose the offer that will be more comprehensive and that conforms the relevant standard of WAN Connectivity.

Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any persons not officially concerned with such process until the award to the successful bidder has been announced. **Any efforts by a bidder to influence the Employer's processing of bids or award decision may result in rejection of the bidder's bid.**

1.18 Clarification of proposals

The Bank may conduct clarification meetings with each or any Bidder to discuss any matters, technical or otherwise, where the Bank requires amendments or changes to be made to the technical proposal.

Where amendments or changes are required by the Bank, bidders will be requested in writing to adjust their proposals accordingly and submit a supplementary proposals within 3 days. The supplementary proposals should only contain the changes in price resulting from the changes in the proposals. Bidders should note that, if the Bank, during the evaluation of the proposals, considers that the changes in price are unrealistic in comparison with the original financial proposal, the bid is liable to be rejected. Bidders not wishing to change their proposals may withdraw from the bidding process and their proposals will be returned unopened.

To assist in the examination, evaluation and comparison of financial proposals, the Bank may, at its discretion, ask any bidder for clarification of its bid. The request for clarification and the response shall be in writing, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Bank in evaluation of the bids in accordance with clause 1.28.

1.19 Preliminary Examination of Proposals and determination of Responsiveness

The Bank will examine the bids to determine whether they are complete, whether the documents have been properly signed, whether the required security is included, whether the bids are substantially responsive to the requirements of the bidding documents; and whether the bids provide any clarification and or substantiation that the Bank may require.

A substantially responsive bid is one which confirms to all the terms, conditions and requirements of bidding documents, and includes the amendments and changes, if any, requested by the Bank during the evaluation of the bidder’s proposal.

If a financial proposal is not substantially responsive, it will be rejected by the Bank, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

Format for Financial Proposal

SL	Branch name	Bandwidth	Connectivity Type	E1 Vendor	POP/BTS Location	Last Mile connectivity Type	Monthly Rent
1.							
2.							

1.20 Correction of Errors

The Bank for any arithmetic errors will check financial proposals determined to be substantially responsive. Arithmetic errors will be rectified on the following basis.

If there is any discrepancy between the sum (obtained by addition by the evaluation process) of individual Branch Rent and the total quoted Rent, the individual Branch Rent shall prevail and the total Rent will be corrected.

1.21 Evaluation and Comparison of Proposals

The bidder will specify the unit price relevant to the nature of item which should be mentioned in the form referred to the Annexure.

The Bank will evaluate and compare only the bids determined to be substantially responsive in accordance with clause 1.19. Marks obtained from the proposal will be calculated as following:

Technical proposals will be marked against different parameters set by the Bank, such as Band width, uptime and redundancy arrangement of their own, Company profile, Experience, Support & Service arrangement etc. of the supplier and so on.

Lowest quoted price will be given 100 marks and the rest quoted prices will be given proportionately reduced marks. Example, if the lowest quoted price is Tk 1000.00 and the 2nd & 3rd prices are Tk.1500.00 & Tk. 2000.00, then the lowest bidder will get 100 marks and the 2nd and 3rd will get proportionately lower marks of 66.66 & 50 respectively.

For overall marking Technical total will weigh 75% and financial total will weigh 25%. Net total will be calculated adding Technical total and financial total proportionately.

1.22 Consolidated evaluation

Final evaluation will be made taking **75% marks** from technical evaluation and **25% marks** from financial proposal. The higher scored bidders will be selected for price negotiation.

1.23 Price Negotiation.

The Bank may request higher scored bidders in writing to negotiate the price. Representative of the Bidders must have authorization for price negotiation.

Bank will choose the successful bidder, after price negotiation and considering other performance, which are deemed fit to the Bank

1.24 Award of Contract

Subject to Clause 1.23, the Bank will award the Contract to the successful bidder.

1.25 Bank's right to accept any bid and to reject any or all bids.

Notwithstanding Clause 1.24, the Bank reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

1.26 Notification of award.

Prior to expiration of the period of bid validity prescribed by the Bank and after successful negotiations, the Bank will notify the successful bidder that his bid as been accepted. The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a **Performance Security** the **Bank** will promptly notify other bidders that their bids have been unsuccessful.

1.27 Signing of contract / Work order

At the same time that the Bank will notify the successful bidder that its bid has been accepted, the Bank will send the bidder the Form of Contract Agreement incorporating all agreements between the parties (the Bank & the Vendor) or will issue Work orders (where applicable).

Within 15 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Bank.

1.28 Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to the bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a bidder to influence the Bank's processing of bids or award decisions may result in the rejection of the bidder's bid.

1.29 Duration and Penalty

The duration of the project completion would be before branch opening date for the new branches where list of branches are attached with this document. In case of a failure of the successful bidder to meet the contract obligations in the prescribed time, the firm will be liable to pay 1% of the Contract price as liquidity damages for every week after the dead line. Upon reaching the penalty to 10% of contract price, the performance security will be forfeited on sending a letter to the vendor / contractor.

1.30 Performance Security

Within 15 days of receipt of award from the Bank, the successful bidder shall furnish to the Bank a performance security in the form of 'Bank Guarantee' in an amount of 20% of Contract price in accordance with the Conditions of Contract. This performance security will be kept until the date of issue of Performance Certificate. The bid security will be returned after receiving the performance security.

Failure of the successful bidder to comply with the requirements of Clauses 1.27 or 1.30 shall constitute sufficient grounds for the termination of the award and forfeiture of the bid security.

1.31 Payment

- ❖ Payment will be made after submission of monthly bills of data connectivity in favor of the vendor subject to award of the contract
- ❖ No one time installation charge will be paid by SJIBL.

1.32 Maintenance

- All maintenance work related to data connectivity will be done by respective vendors with their own cost putting topmost priority to the fact.

1.33 Physical Layout

Branch Address of existing 74 branches and 10 new proposed branches are available in the Annexure-D

1.34 Withholding Sales Tax & VAT

The bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax Laws of Bangladesh, from all payments for services rendered by any bidder who signs a contract with the Bank. The bidder will be responsible for all taxes on transactions and/or income, which may be levied by the bank. If bidder is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

SECTION II – TERMS AND CONDITIONS

1. The bidder must follow the guidelines as described in Section 1 (Instruction to bidder). Failing to comply with these guidelines will disqualify the proposal.
2. The bidder must have experience of designing, supply, delivery, installation, test, commission and maintain Data Connectivity of at least three organizations preferable in the banking industry or in the cell phone industry.
3. The bidder shall furnish the following documentary evidence in addition to the documents described in clause 1.2:
 - a. A profile of the firm.
 - b. Valid Trade license or other documents to prove the legal status and place of registration of the business.
 - c. Dealership / Distributorship license
 - d. 3 years experience certificate
 - e. Income tax certificate (of the last year)
 - f. VAT certificate (of the last year)
 - g. Proof of similar assignments carried out by the firm in the last 3-5 years.
 - h. Service Level Agreement Schedule
 - i. Time Schedule of Supply, Installation, Testing, Commissioning etc at least 2 days (48 hours) before the opening date of the proposed new 10 branches. Time schedule for other 74 branches can be provided by bidder.
4. The bank may arrange clarification/demonstration meeting with each bidder. The bidders' experts will attend in such meeting for which no allowance / fee will be provided by the bank. If the bidder fails to respond to such meeting their bid will be treated as non-responsive.
5. The bidder shall provide branch wise rent both in figure and words and there should not be any cutting / erasing / overwriting. All the prices quoted shall be in Bangladeshi Taka (BDT) only.
6. In the financial proposal if the values in digits and words differ than the value in words will prevail.
7. Emphasis will be given to the service quality and technical support of the uninterrupted connectivity. So, Bank is not bound to accept the lowest bid. Bank reserves the right to accept or reject any or all the quotations without arising any reasons whatsoever.
8. Bidders must submit description of their support team with the profile of experts of the items and services.
9. The bank reserves the right to reduce or increase the quantity. The Bank also reserves the right to distribute the work among different bidders or assign it to a single bidder.
10. The Bank shall not accept the work if not supplied as per specification or approved sample.
11. VAT, Taxes etc. shall be deducted from the bill as per approved rate of the National Board of Revenue.
12. If the bidder submits any wrong information then the Bank reserves the right to reject their offer. If the bidder submits any fraudulent information or performs any fraudulent activity then their bid security will be forfeited and bank guarantee for this bid security will be en-cashed.
13. The bid will be automatically cancelled if the requisite terms & conditions are not fulfilled.
14. The bidder shall offer a minimum of one (and preferably two as desired by the Bank) on-site visit / inspection opportunities of the that have been implemented by the bidder. The Bank will provide authorization Slip / Access Card to visit the site.
15. The bidder shall furnish duly approved copies of audited Balance Sheets and Profit and Loss statements for the last year. The bidder shall warrant its financial solvency i.e. it shall be able to meet all its liabilities and debts as and when they fall due.
16. The bidder shall submit the details in respect of the installations done, the value of the contract and a brief note on the installations etc. A copy of a letter by an authorized representative(s) of these organizations, substantiating this, will have to be furnished with the bid. The bid of the bidder who will fail to respond in such case may be rejected.
17. Evaluation of the financial offer of the bid will be the bidding price and the price offered for AMC.

18. Detail implementation Plan and Schedule shall be submitted with bid documents.
19. The bidder should indicate the support capabilities for Services and the other components of the required equipments. Number, qualifications and relevant certifications of support personnel available locally in Dhaka must be indicated.

The Support plan should cover following categories in detail:

- a. Comprehensive Support plan (Level 1 “phone hotline support” and Level 2 “on call, onsite Support”, regular preventive maintenance and fine tuning of the equipments) to be provided;
 - b. Details of Support Experience of the deployment of same size and nature of the equipments;
 - c. Technical Expertise;
 - d. Any relevant Certifications;
 - e. Technical Support Staff Location (Office Locations). Preference will be given to the bidder with support staff located in Dhaka;
 - f. Support experience of Bank Projects;
20. The successful bidder will indicate to deliver the user manual & Diagram.
 21. Service Level Agreement (SLA)

Bidder shall attach draft Service Level Agreement (SLA) with the bid documents. The bidder has to provide draft SLA to ensure the quality service along with the bid documents. SLA must include penalty/deduction method of monthly bill, liability, indemnification, support and service, Redundancy of connectivity from vendor part and termination etc. clauses.

All the terms and conditions mentioned in the schedule shall remain in force for the service period. Service period will start after successful installation, configuration, implementation, testing and commissioning of the data connectivity.

22. The bidder shall indicate the training initiatives to operate and maintain the equipments with the following manner. Each Bidder shall clearly describe user training provided, including materials and procedures employed. During the service period, the successful Bidder shall provide additional training to additional engineers as need is determined by the SJIBL at the installation site. The successful Bidder shall provide all reference manuals, diagrams and other materials required for training.
23. The bidder shall have to provide information as per Section II of this RFP. Bidder will consider all kinds of refurbished Hardware equipments/components in their technical proposals. All equipment should be supplied through verifiable distribution channels. Bidder should clearly indicate the duration of delivery of equipments after the award of contract.

SECTION III – ELIGIBILITY REQUIREMENT FOR THE BIDDER

The vendors will respond to the required eligibility criteria in the tabular format presented in this section. Particular eligibility criteria can be fulfilled by presenting the related documents demonstrating the eligibility. The reference (page number and section number) of the presented document must be mentioned in the response column. In addition to the following bidder must have to comply the requirements described in clause 1.1.

Item	Eligibility Criterion	Required response from the vendor			Remarks
			Compliant	Non-compliant	
1	The bidder should be a legal entity and a registered company that have not been prohibited by Bangladeshi or international court(s) to enter into contracts. Should have at least 5 years experience in business.	Certificate of incorporation and years of business as required Also, a declaration that none of the bidder has been prohibited by Bangladeshi or international court(s) to enter into contracts should be furnished.			
2	The bidder should have own/representative office and strong presence in Dhaka with well-equipped service/support/ system up-gradation cell manned by adequate qualified technical personnel for maintain and support of the proposed data connectivity	Proof of address of registered office of all the participating bidders should be submitted. Floating or home address shall not be considered as established offices.			
3	The bidder will be preferred having experience of and past performance on providing data connectivity for at least 3 (three) banks.	Customer satisfaction certificates of providing operation with at least one site. The proposed connectivity must comply the requirement of Shahjalal Islami Bank Ltd.			
4	The bidder must be eligible to install and commission Data connectivity as an integrated project including all relevant equipments. Their authorized resellers or should have a tie up with different agencies/the bidder to provide the total solution.	The bidder should submit the proper documents.			
5	All types of paper / documents should be serially numbered and a clear indexing should be incorporated and bear a signature in each of those documents.	A document with page numbers and a proper index			
6	3 years of data connectivity related business experience.	Work order or Client Certificate for similar solution.			
7	The bidder must be an assessee under Income Tax Department	Proof of submitting tax return, Income Tax Certificate and VAT certificate in the latest fiscal year.			

SECTION-IV: TECHNICAL SPECIFICATION OF THE SYSTEM

The vendors will respond to the required technical specification mentioned in the table of this section. A particular technical requirement can be of the following types:

- Proof of some specific requirements
- Technical description
- Design of a system

Only the compliance with a specification can be presented by mentioning “Compliant” or “Non Compliant” in the given column. The other responses can be presented in the Remarks column with reference.

SL	Items	Required Functions/Activities	Compliant	Non-compliant	Remarks
1.1	Company Overview	Company Name, Company Head Office address and contact telephone numbers, e-mail and web site address			
		Company Local address and contact numbers			
1.2	Product Information	Latest version / specification of the offered Product			
		Offered Version / Specification			
		All the relevant specification should be submitted according to the format supplied in the Annexure of the particular product			
1.3	Experience	Total years in business			
		Reference sites/ List of Banks using similar product with their address, email, contact telephone number of the clients along with the version details			
1.4	Support, Service, Training Schedule and maintenance arrangement	Support, Service, Training Schedule and maintenance arrangement			
1.5	Brand, Specification and Country of origin	Brand, Specification and Country of origin			
1.6	Supply, Installation, Testing, and commissioning plan	Supply, Installation, Testing, and commissioning plan			
1.7	Submission of catalogues with detail features of the item	Submission of catalogues with detail features of the item			
1.8	Warranty of the equipments	Warranty of the equipments			
1.9	Price	Price			
1.10	Service Period	Service Period			

SL	Items	Required Functions/Activities	Compliant	Non-compliant	Remarks
1.11	Support manpower strength	Support manpower strength			
1.12	Others	All other required information mentioned in the Annexure supplied with the Schedule regarding the offered product.			

APPENDIX – A

FORM OF TECHNICAL PROPOSAL

Name of Contract: **Establishment of Data Connectivity**

Shahjalal Islami Bank Limited
CSD, Head Office, Uday Sanz (2nd floor),
2B South Avenue Gulshan-1, Dhaka

Dear Sir,

We have examined the whole bidding documents thoroughly including the addenda. We have understood and checked these documents and have not found any errors in them. We accordingly offer to install, configure and testing of Data Connectivity and all other related works in conformity with these documents and the enclosed proposal.

We further undertake, if invited to do so by you, and at our own cost, to attend a clarification meeting at a place of your choice, for the purpose of reviewing our technical proposal and duly noting all amendments and additions thereto, and noting omissions there from that you may require, and to submit a supplementary price proposal if the amendments, additions and omissions that you require would alter our price proposal as submitted with our bid.

Thanking you.

Yours faithfully,

Signature & Seal
(in the capacity of duly authorized to sign bids for and on behalf of)

Address

Date -----

APPENDIX – B

FORM OF FINANCIAL PROPOSAL

Name of Contract: **Establishment of Data Connectivity**

Shahjalal Islami Bank Limited

CSD, Head Office, Uday Sanz (2nd floor),
2B South Avenue Gulshan-1, Dhaka

Dear Sir,

We have examined the whole bidding documents. We have understood and checked these documents and have not found any errors in them. We accordingly offer to install, and commission the Data Connectivity and all other related works in conformity with these documents and the enclosed proposal, for the fixed lump sum of Taka -----(In words) -----.

We agree to abide by this Bid until ----- and it shall remain bidding upon us and may be accepted at any time before that date. If our Bid is accepted, we will provide the specified performance security, Commence the works as soon as reasonably possible after receiving the Bank's notice to commence, and complete the Works in accordance with the above-named documents within the time stated in the bidding document.

Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you.

Yours faithfully,

Signature & Seal

(in the capacity of duly authorized to sign bids for and on behalf of)

Address

Date -----

APPENDIX – C

**FORM OF PERFORMANCE SECURITY
(BANK GUARANTEE)**

Shahjalal Islami Bank Limited

CSD, Head Office, Uday Sanz (2nd floor),
2B South Avenue Gulshan-1, Dhaka

WHEREAS _____ [name and address of Supplier] (hereinafter called "the Supplier" has undertaken to **install, test & commission [item names]** (Hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Supplier such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Supplier, up to a total of _____ [*amount of Guarantee*] _____ [*in words*], such sum being payable in BDT and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ [*amount of Guarantee*] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract or of the Works to be performed there under or of any of the contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of issue of the Performance Certificate.

Signature and Seal of the Guarantor _____
Name of the Bank _____
Address _____
Date _____

APPENDIX – D
Existing 74 Branches

<p style="text-align: center;">1. Ashkona Branch, Dhaka</p> <p>City Port, 398, Ashkona Bazar Road (haji Camp), Dhaka</p>	<p style="text-align: center;">2. Baipail (Dhaka EPZ) Branch</p> <p>Swapneel Tower, Baipail, Ashulia, Dhaka EPZ, Savar, Dhaka</p>	<p style="text-align: center;">3. Banani Branch</p> <p>FaruqRupayan Tower (2nd Flr), 32, Kemal Ataturk Avenur, Banani, Dhaka -1212</p>
<p style="text-align: center;">4. Bangshal Branch</p> <p>215/1, Bangshal, Dhaka-1100</p>	<p style="text-align: center;">5. Barachowna Branch</p> <p>Barachowna Bazar PS:Shakhipur Dist.: Tangail</p>	<p style="text-align: center;">6. Baruakhali Branch, Dhaka</p> <p>Baruakhali High School Market (1st Floor), P.S.: Nababganj, P.O.: Baruakhali, Dhaka</p>
<p style="text-align: center;">7. Bhaluka SME/Agri Branch</p> <p>Masud Market, Holding No. 58, Bhaluka, Mymensingh</p>	<p style="text-align: center;">8. BijoyNogar Branch</p> <p>MTC Ally's Center, 40, BijoyNogar, Dhaka-1000</p>	<p style="text-align: center;">9. College Gate Branch</p> <p>Union Center (1st floor), 1/5, Mohammadpur Housing Estate, Mirpur Road, Dhaka</p>
<p style="text-align: center;">10. Dhaka Main Branch</p> <p>58 Dilkusha C/A, Dhaka-1000</p>	<p style="text-align: center;">11. Dhanmondi Branch</p> <p>Momtaz Plaza (1st Floor), House 07, Road 04, Dhanmondi R/A, Dhaka 1205</p>	<p style="text-align: center;">12. Eskaton Branch</p> <p>Eskaton Fantasia (2nd Floor), Holding No. 122 & 123, New Eskaton, Dhaka</p>
<p style="text-align: center;">13. Faridpur Branch</p> <p>110, Thana Road (2nd & 3rd Floor), Faridpur</p>	<p style="text-align: center;">14. Foreign Exchange Branch</p> <p>Modern Mansion (1st floor), 53 Motijheel C/A, Dhaka-1000</p>	<p style="text-align: center;">15. Gulshan Branch</p> <p>40/5, North Avenue, Gulshan-2, Dhaka-1212</p>
<p style="text-align: center;">16. Gulshan South Avenue</p> <p>UdaySanz, Plot No. SE (A),2/B Gulshan South Avenue, Gulshan-1, Dhaka</p>	<p style="text-align: center;">17. JoydevpurChowrasta Branch</p> <p>Khaleque Complex (1st floor), JoydevpurChowrasta, Gazipur</p>	<p style="text-align: center;">18. Joypara Branch</p> <p>Monowara Mansion (1st Floor), Joypara, Dohar, Dhaka</p>
<p style="text-align: center;">19. Kawran Bazar Branch</p> <p>T K Bhaban, 13 Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka</p>	<p style="text-align: center;">20. Keranigonj Branch</p> <p>Ma Plaza (1st Floor), ShohidNogar, Karanigonj, Dhaka</p>	<p style="text-align: center;">21. Madhabdi Branch, Norsingdi</p> <p>Jalpotti Road, Vill-ChotoMadhabdi,Pauroshava& P.S.- Madhabdi,Dist: Norsingdi</p>

<p>22. Mawna Branch</p> <p>N.S. Bhaban (1st Floor), Mawna Chowrasta, Sreepur, Gazipur</p>	<p>23. Mirpur Branch</p> <p>230, Senpara Parbata, Mirpur-10, Dhaka</p>	<p>24. Mitford Branch</p> <p>173-174, Mitford Road, Dhaka-1100</p>
<p>25. Mohakhali Branch</p> <p>Ismail Mansion (Ground Floor), 32 Mohakhali C/A, Wireless Gate, Gulshan, Dhaka-1212</p>	<p>26. Motijheel Branch</p> <p>Karim Chamber, 99, Motijheel C/A, Dhaka - 1000</p>	<p>27. Mymensingh Branch</p> <p>Noor Fatema Tower (1st Floor), 25, Swadeshi Bazar, Mymensingh</p>
<p>28. Narayanganj Branch</p> <p>Osman Tower, 56/1, S.M. Maleh Road, Narayanganj</p>	<p>29. Nawabpur Road Branch</p> <p>Fazlur Rahman Plaza (1st Floor), Holding No:-218, Nababpur Road, Dhaka.</p>	<p>30. Panthapath Branch</p> <p>ENA Tower, Di-Olie (1st floor), 57/3, 57/4, Lake Circus Road, Kolabagan, Dhanmondi, Dhaka-1212</p>
<p>31. Savar Branch</p> <p>Bismillah Super Market, 71/1 and 72/1, Bazar Road, Savar, Dhaka</p>	<p>32. Shafipur Branch</p> <p>A-62 Haji Osman Market, Shafipur Bazar, Kaliakair, Gazipur</p>	<p>33. Shatmasjid Road Branch</p> <p>Khuda Buksh Foundation (1st Flr.), Road No. 11/A, House No. 99, Dhanmondi, Dhaka - 1209</p>
<p>34. Shikarpur Nimitola Branch</p> <p>Eajuddin Mollah Super Market (1st floor), 573 Shirajdikhan, Keyan, Munshigonj</p>	<p>35. Tangail Branch</p> <p>Nirala Complex (2nd & 3rd Floor), Par Dihgulia, Tangail</p>	<p>36. Tongi Agri/SME Branch</p> <p>Rupali Plaza, Holding No. 24, Anarkoli Road, Tongi Bazar, Tongi, Gazipur</p>
<p>37. Uttara Branch</p> <p>Anwer Complex, House # 12, Road # 14/C, Sector # 4, Uttara Model Town, Dhaka-1230</p>	<p>38. Uttara Ladies Branch</p> <p>Solar Trade Center (1st & 2nd Floor), Plot # 16, Sector # 11, Garib-E-Newaz Avenue, Uttara, Dhaka-1230</p>	<p>39. Vatara Branch</p> <p>311, Progoti Sarani, Nayanogor, Baridhara, Badda, Dhaka</p>

Chittagong Zone

<p>1. Agrabad Branch</p> <p>104, Agrabad C/A, Chittagong</p>	<p>2. Ashuganj Branch</p> <p>Doctor Plaza, 1st Floor, Kachari Road, Ashuganj, Brahman Baria</p>	<p>3. Bandartila Branch</p> <p>Zalal Plaza (2nd Floor), 311 BondorTila, Soilor's Clolony, Chittagong</p>
<p>4. Bramonbaria Branch</p> <p>City Center Shopping Complex (3rd Floor), 1072 Court Road, Bramonbaria</p>	<p>5. Chawkbazar Branch</p> <p>2 Chawkbazar, Kapashgola Road, Chittagong</p>	<p>6. Chowmuhani Branch</p> <p>Ali Bhaban (2nd & 3rd Floor), 1523 Karimpur Road, Chowmuhani, Begumganj, Noakhali</p>
<p>7. Comilla Branch</p> <p>Salahuddin Complex (1st & 2nd Floor), Monohorpur, Chowmuhoni, Laksam Road, Comilla</p>	<p>8. Cox's Bazar Branch</p> <p>A. B. Super Market (1st Floor), 145 Laldighirpar, Cox's Bazar</p>	<p>9. Feni Branch</p> <p>295-2 & 202, S. S. K. Road (1st & 2nd floor), Feni Sadar, Feni</p>

<p>10. Hajigonj Branch</p> <p>Maa Mansion (1st & 2nd floor), 622 Hajigonj, Chandpur.</p>	<p>11. Jubilee Road Branch</p> <p>Haque Tower (1st floor), 610/11 Jubilee Road, Chittagong</p>	<p>12. Khatunganj Branch</p> <p>398/A(1st and 2nd Floor), Khatunganj, Chittagong</p>
<p>13. Laxmipur Branch</p> <p>Haider Shopping Complex (2nd floor), 339 Hospital Road, LaxmipurSadar, Laxmipur</p>	<p>14. Madunaghat Branch</p> <p>Abul Farah Market (1st floor), Madunaghat Bazar Road, Madarsha, Hathazari, Chittagong.</p>	<p>15. Muradpur Branch</p> <p>85, Muradpur, Chittagong</p>
<p>16. Nazirhat Branch</p> <p>B. A. Center (1st floor), Nazirhat, Fatikchhari, Chittagong</p>	<p>17. Ramgonj Branch</p> <p>85 Islam Plaza (1st floor), Sonapur Bazar, Ramgonj, Laksmipur</p>	<p>18. WASA Moor Branch</p> <p>MimHasnat Tower (1st floor), 88 High Level Road, Wasa Moor, Lalkhan Bazar, Chittagong</p>

Sylhet Zone

<p>1. Beanibazar Branch</p> <p>City Centre Bhaban 1st floor, South Beanibazar, Beanibazar, Sylhet</p>	<p>2. Dargah Gate Branch</p> <p>297 Amberkhana, Dargah Gate, Airport Road, Sylhet</p>	<p>3. Goalabazar Branch</p> <p>Afjal Mansion(1st Floor), JL No: 78, Goala Bazar, P.O.: Goala Bazar, P.S.: OsmaniNagor, Sylhet</p>
<p>4. Moulvibazar Branch</p> <p>286/300 Ahmed Mansion (1st floor), Saifur Rahman Road, Moulvibazar-3200</p>	<p>5. Sylhet Branch</p> <p>Al-Falah Tower (1st floor), DhupadighirPurbopar, Kotowali, Sylhet</p>	

Rajshahi Zone

<p>1. Bogra Branch</p> <p>Nurul Haque Tower(1st Floor), 357/395, BoroGolaMor, Bogra</p>	<p>2. Dinajpur Branch</p> <p>Holding No. 887/848, GoneshTola, Kotoali, Dinajpur</p>	<p>3. Naogaon Branch</p> <p>Holding# 3366 (1st Floor), Naogaon Main Road,Chawkdev, Woard no.: 3, , Naogaon</p>
<p>4. Rajshahi Branch</p> <p>Habib Plaza (1st Floor), Holding # 111 Shaheb Bazar, Zero Point, Rajshahi</p>	<p>5. Rangpur Branch</p> <p>M.H. Rashid Shopping Complex (2nd & 3rd Floor), 88 Station Road, Rangpur</p>	<p>6. Saidpur Branch</p> <p>Saidpur Plaza(1st Floor), Sere Bangla Road Saidpur, Nilphamari</p>

Khulna Zone

<p>1. Jessore Branch</p> <p>SadhinataBhaban (1st Floor) Holding no: 91, M.K. Road. Kotawaly, Jessore</p>	<p>2. Kaligonj Branch</p> <p>Munsur Plaza (1st floor), 162 Madhugonj Bazar, Kaligonj, Jhenaidah</p>	<p>3. Khulna Branch</p> <p>United Tower(1st and 2nd Floor), 4 KDA Avenue, Khulna</p>
<p>4. Kushtia Branch</p> <p>7 N. S. Road (1st & 2nd floor), KushtiaSadar, Kushtia.</p>		

Barisal Zone

<p>1. Barisal Branch Hawladar Plaza, 475 K. B. Hemayet Uddin Road (1st & 2nd floor), Barisal</p>	<p>2. Khepupara Branch 116(Ground Floor), Oil Mill Road, Khepupara, Kolapara, Patuakhali</p>
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SL #	Proposed New 10 Branches
1	<p><u>Chuadanga</u> Malik Tower, Dag SA 2508, 2509 RS 7107 JL42, Khatian 2197/1, Mouza-Chuadanga, Dist-Chuadanga</p>
2	<p><u>Malibag Chowdhury Para</u> Holding-34-B, DIT Road, Malibag Chowdhury Para, Ward-23, PO-Khilgaon, Dist.- Dhaka.</p>
3	<p><u>Karatia, Tangail</u> Dag 584, 586 & 587, Karatia Bazar, Union- Karatia, Ward no.-03, P.O.- Karatia, Dist.- Tangail</p>
4	<p><u>Sharulia, Demra</u> Khandakar Super Market, Khandaker Moor, Tengra Road, Demra, Dag (CS)-554, Khatian-328, Mouza-Sharulia, Union-Sharulia, Ward no.-5, P.O.- Sharulia Bazar, P.S.- Demra, Dist.- Dhaka</p>
5	<p><u>Nowabgonj, Dhaka</u> Isamoti Plaza, Bagmara Bazar, Kashimpur, Dag-415 Khatian-248, Mouza- Kashimpur, Union-Kolakopa, Ward no.-6, P.O. & P.S.- Nowabgonj, Dist.-Dhaka.</p>
6	<p><u>Haluaghat, Mymensingh</u> Uttar bazar, Haluaghat, Dag no.-51, Khatian no.-842, Jel no.-91, Mouza- Haluaghat, Ward no.-04, Union- Haluaghat, PO & PS- Haluaghat, Dist.-Mymensingh.</p>
7	<p><u>Sirajgoni</u> Siddik Plaza, Holding# 122, SS Road, Dist.-Sirajgonj.</p>
8	<p><u>Dhania, Dhaka</u> Fatema Monjil, 436 Dania, Zia Soroni Mor, Mouza- Dania, Union-Dania, Ward no.-4, Union- Dania, P.S.-Kodomtoli, Dist.- Dhaka.</p>
9	<p><u>Andarkilla, Chittagong</u> Pubali Art Press Bhaban, Andarkilla, Chittagong City Corporation, Dist.-Chittagong.</p>
10	<p><u>Jamalpur</u></p>