

**Common Services Division
Head Office, Dhaka**

Terms and Conditions:

1.1 Scope of Bid

Shahjalal Islami Bank (Hereinafter referred to as “the **Bank**”) wishes to receive bids from the renowned firms for purchasing of 200 KVA Sub-station for Agrabad Branch, Chittagong.

1.2 Documents comprising the bid

1. Valid and up dated Trade License
2. e-TIN and VAT Certificate
3. Lease agreement / ownership title of office and full contact number of representative.
4. Company Profile (Establishment date, no of engineers, no of employees, no of bank clients, etc.)
5. Proof of Experience.
6. List of corporate clients with Certificates.
7. List of experience technical members.
8. Certificate of Authorized Dealer/ Supplier from the Manufacturer.
9. Original Catalogue with a mark/signature on respective items.
10. National ID card of proprietor/MD/CEO/Chairman.

1.3 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted Including VAT & Tax. The price will include supply, installation and any charges thereof. At the time of submission of quotation bidder shall enclosed 50,000/- (Fifty Thousand) of bid price in the form of Pay order as bid money. Bid money will be returned to unsuccessful bidders after tender evaluation.

1.4 Bid validity

Bid shall remain valid for a period of 3(three) months from the date of opening of proposals. In exceptional circumstances, prior to expiry of the original bid validity period, Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.

1.5 Deadline of bid

The bidder must submit the bids addressing to “The EVP & Head of CSD, Shahjalal Islami Bank Ltd., Head Office, 1st Floor, 2/B, Gulshan South Avenue, Gulshan-1, Dhaka in closed envelope, duly marking the envelope as addressed at the above no later than 3.00 PM on 11.07.2017 (date/month/year).

1.6 Performance Security:

The successful bidder have to submit a performance security in the form of Pay order / Bank Guarantee amounting 5% of work order value, which will be return after successful completion of work.

1.7 Mode of Payment:

- i. Payment will be made after successful installation in all respects and subsequent submission of the bill after deducting VAT & Tax as per government rules. No advance payment will be allowed.
- ii. 5% of the payment of work order value will be kept as Security money up to warranty period.

1.8 Security Money:

5% of the payment of work order value will be kept as Security money up to warranty period.

1.9 Mode of delivery: To be mentioned by the bidder.

2.0 Warranty: Bidders/vendors should specify the warranty type and period clearly for each of the items /components.

2.1 Format of the Financial Offer for 200 KVA Sub-Station:

Sl. No.	Name of Item and Specifications	Qty	Unit	Unit Price Including VAT & Tax	Total Price of BDT Including VAT & Tax
01	Transformer-200 KVA (11/0.4 KV, 50 HZ) with all type meter, tap changing option, Oil cooled type, etc.	01	No.		
02	HT Switchgear (LBS) with all type of meter Indicating Lamps, Proper Lock, Ventilation, Dustproof, Vermin proof Enclosure, etc.	01	No.		
03	LT switchgear (400A) with Ammeter, Voltmeter, Selector Switch, Indicating Lamps, Proper Lock, Ventilation, Dustproof, Vermin proof, Enclosure, etc.	01	No.		
04	Circuit Breaker: TP MCCB (Schneider/ABB)				
a)	Incoming : 400 A TP MCCB	01	No.		
b)	Outgoing: 250 A TP MCCB	01	No.		
	200 A TP MCCB	02	No.		
	100 A TP MCCB	02	No.		
05	120 KVAR automatic PFI plant (Capacitor brand: Suzuki , Japan/Siemens, Germany, Magnetic Connector: Dunga, Korea/ Simense, Germany, Relay : Togami, Japan, Mikro, Malaysia/ Siemens, Germany including digital meter Indicating Lamps, Proper Lock, Ventilation, Dustproof, Vermin proof, Enclosure, etc.)	01	No.		
06	11 KV cable-3x95 rm (XLPE Insulated) BRB cable / Paradise Cable/ BBS Cable N2xSEYFGbY/2xSEYFGY (Copper Tapping)	01	Meter		
07	1C-70 rm NYN (BRB cable / Paradise Cable/ BBS Cable)	01	Meter		
08	1C-95 rm NYN (BRB cable / Paradise Cable/ BBS Cable)	01	Meter		
09	11 KV dropout fuse	As required	No.		
10	11 KV lightning arrester	As required	No.		
11	11 KV heat shrink kits	As required	No.		
12	Installation of dropout & lightning arrester	As required	Job		
13	Installation, testing & commissioning of sub-station	1	Job		
14	Earthling for sub-station (as per BPDB & License Board authority standard)	As required	No.		
15	Earthling for lightning arrester	As required	No.		
16	MS pipe	As required	Feet		
17	PVC pipe	As required	Feet		
18	Cable lugs	As required	Job		
19	Any other works / materials beyond the above related for installation of 200 KVA sub-station	As required	Job/ No.		
				Total amount including Vat & Tax	

2.2 Bank's Right: Shahjalal Islami Bank Limited reserves the right to accept or reject any or all of the offers in full or part without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation. Quality of product, experience of company, market reputation, delivery lead-time, etc. would be considered for selection of vendor.

2.3 General Information:

Particulars	Item description
Brand with origin of company	To be mentioned by bidder
Model	To be mentioned by bidder
Warranty	To be mentioned by bidder
Delivery lead time	To be mentioned by bidder
Manufacturer/assembled by	To be mentioned by bidder
Country of origin	To be mentioned by bidder

Notes:

- 01 All accessories related to standard installation must be included
- 02 A-Meter, V-Meter, Selector Switch, Indicating Lamp etc. must be included at panels
- 03 Actual Quantity of each item will be finalized upon finalization of the Shop Drawing submitted by the selected Vendor
- 04 Payment will be made based on actual quantity of supply and installation and physical measurement.



[Handwritten signatures and initials]