

January 30, 2017

Sealed Quotation for Seven (07) Units Servers

Bank requires total 7 servers and 2 years of Annual Maintenance Cost (AMC) with break down price for each year after expiry of default 3 years warranty of the product.

The following terms and conditions and technical specifications for the required items are given hereunder for the bidders/vendors.

7 Units servers from this category:

SL	Item Description	Required Bank's Specification
1	Brand	To be mentioned by the bidder
2	Model	To be mentioned by the bidder
3	Country Of Origin	To be mentioned by the bidder
4	Processor Speed	2 X Intel® Xeon® E5-2630 v4 2.2GHz,25M Cache,8.0 GT/s QPI,Turbo,HT, 10C/20T (85W) Max Mem 2133MHz
5	Chipset	To be mentioned by the bidder
6	Memory	08x 16GB =128GB DDR4 2133MHz, Low Vout, Dual Rank
7	Hard Disk	4 x 1 TB 10K RPM SAS 12Gbps 2.5in Hot-plug Enterprise Hard Drive
8	RAID Controller	Proper RAID Controller with minimum 1Gb Cache; must support common RAID Levels
9	Optical Drive	SATA DVD + / - RW Drive
10	Networking /NIC	Broadcom QP (4 port) 1Gb Network Interface Card
11	Power Supply	Redundant Hot-Swap Plug Power Back to Back Cable
12	Cooling Fan	Redundant Cooling Fans
13	Media Bays	Please Provide
14	I/O Slot	Please Provide
15	Remote Management	Port for Remote Management
16	From Factor	Rack Mountable
17	I/O ports	Serial, VGA ,USB port (Must): 3-4
18	Operating System Support	Windows Server 2008 R2 Enterprise Edition 64 bit and all other above version of Windows Server Family and other industry standard OS.
19	Warranty	3 Years full warranty
20	Annual Maintenance Cost (AMC)	2 years annual maintenance after expiration of warranty period

Format of the Financial Offer

Sl	Product Description	Unit Product Price (BDT) including VAT & Tax	Quantity	Product Price (BDT) including VAT & Tax upto warranty period of 3 years	4 th year AMC Price (BDT) including VAT & Tax for 7 units server	5 th year AMC Price (BDT) including VAT & Tax for 7 units server	Total Price (BDT) including VAT & Tax
		BDT.../-	7	BDT.../-	BDT.../- (...% of Total Price)	BDT.../- (...% of Total Price)	BDT.../-

For Any Query regarding technical proposal please communicate with following Number:

Khandker Bedoura Mahbub (Cell: 01755556054)

Ahmed Mainul Hasan (Cell: 01819783087)

(Handwritten signature and initials)

Terms and Conditions:

1.1 Scope of Bid

Shahjalal Islami Bank Limited (Hereinafter referred to as “the **Bank**”) wishes to receive bids from the bona fide firms for supply, installation, Commissioning and testing of 7 units server as mentioned above.

1.2 Bidder’s qualification

- Bidder shall possess his own office and adequately trained and experienced manpower to install, configure the supplied servers.
- Bidder shall be assessed under Income Tax Department.
- Bidder shall be an authorized dealer for supplied brand servers.
- Bidder has the capacity for repairing or replacing any hardware unit or the server itself without any cost within the warranty period without any system interruption at the time of operation.
- Bidder has the capacity for repairing or replacing any hardware unit or the server itself within the AMC period based on the terms and condition of AMC agreement without any system interruption at the time of operation.
- Bidder should have the capacity to solve any support related issue occurred between the client and the mother company of the server within the warranty and AMC period.
- At least three (03) years of experience of selling and installation of mentioned products in Bangladesh.
- 24×7 support need to be ensured.

1.3 Documents comprising the bid

- a. Technical Description of the deliverables to demonstrate the specified technical requirement
- b. Schedule for financial proposal
- c. Photocopy of following documents should be submitted with the offer:
 - i. Valid Trade License and Company Profile (Establishment date, no of tech engineers, no of employees, no of bank clients, no of support center in Dhaka, hardware replacement period etc.)
 - ii. E-TIN and VAT Certificate
 - iii. Name, contact number and e-mail address of the Contact person
 - iv. Highest amount of Work/Purchase order of servers (amount & Institution name)
 - v. Previous business relationship history with Shahjalal Islami Bank Ltd (if any)
 - vi. Experience Certificate of at least 3 (three) existing corporate customers (Banks should be preferable) at a date within last one year.
 - vii. Proof of Experience
 - viii. List of corporate clients with Certificates.
 - ix. Original Catalogue of all quoted items must be supplied and the offered model must be marked and signed.
 - x. Copies of the Quality Certification obtained by the Vendors on the products they quoted and quality Certification on their process, if any.
 - xi. Certificates of Reseller/Authorized Dealer/Supplier from the manufacturer to be submitted.

1.4 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted including VAT & Tax. The product price will include supply, installation, configuration and **three (03) years full warranty** and maintenance. Bidders shall quote year wise breakdown price for annual maintenance cost (AMC) for the said items that will be valid for additional **two (02) years** after expired the 03 years of the warranty period.

1.5 Bid validity

Bid shall remain valid for a period of **90 days** from the date of opening of technical proposals. In exceptional circumstances, prior to expiry of the original bid validity period, the Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.




1.6 Sealing and marking of bid

The inner and outer envelopes shall:

1. Be addressed to the Bank at the following address: **EVP and Head of CSD, Shahjalal Islami Bank Limited, Common Service Division, Head Office, Uday Sanz (1st floor), 2/B Gulshan South Avenue, Gulshan-1, Dhaka-1212.**
2. In addition to the above requirements, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case may be declared "late" pursuant to clause 1.8.
3. If the outer envelope is not sealed and marked as above, the Bank will assume no responsibility for the misplacement or premature opening of the bid.

1.7 Deadline of bid

The bidder must submit the bids in original (sealed), duly marking the envelope as addressed at the following no later than 12:00 a.m. (sharp) on February 09..., 2017.

1.8 Late Bids

Any bid received by the Bank after the deadline for submission of bid prescribed in clause 1.7 may be rejected and returned unopened to the bidder.

1.9 Evaluation of proposals

The Bank will carry out a detailed evaluation of the bids according to the information supplied by the bidder through its proposals. The Bank may arrange a discussion meeting with any/all bidders to understand each and every aspect of technicality of the proposal. The Bank will choose the offer that will be more comprehensive and that conform the relevant required server.

Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any persons not officially concerned with such process until the award to the successful bidder has been announced. Any efforts by a bidder to influence the Employer's processing of bids or award decision may result in rejection of the bidder's bid. Evaluation will be executed as per the evaluation criteria of bank.

1.10 Price Negotiation.

The Bank may request competent bidders to negotiate the price or any other relevant queries. Representative of the Bidders must have authorization for price negotiation.

Bank will choose the successful bidder, after price negotiation, considering other performance and quality of products which are deemed fit by the Bank

1.11 Award of Contract

Subject to Clause 1.10, the Bank will award the Contract to the successful bidder.

1.12 Bank's right to accept any bid and to reject any or all bids.

Notwithstanding Clause 1.11, the Bank reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

1.13 Notification of award.

Prior to expiration of the period of bid validity prescribed by the Bank and after successful negotiations, the Bank will notify/issue work order in favor of the successful bidder that his bid as been accepted. The notification of award/work order will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security mentioned in clause 1.16, the Bank will promptly notify other bidders that their bids have been unsuccessful.




1.14 Signing of contract/Work Order

At the same time that the Bank will notify the successful bidder that its bid has been accepted mentioned in clause 1.13, the Bank may send the bidder the Form of Contract Agreement incorporating all agreements between the parties (the Bank & the Vendor) or will issue Work Orders.

1.15 Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to the bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a bidder to influence the Bank's processing of bids or award decisions may result in the rejection of the bidder's bid.

1.16 Performance Security

The successful vendor will have to deposit an amount equivalent to 5% (Five) of the total work order/contract value as performance security in the form of Payment Order / Demand Draft/Bank Guarantee in favor of Shahjalal Islami Bank Limited. Mentioned performance security would be returned along with final payment.

1.17 Security money

5% of total contract / work order value will be deducted as security money from the bill. Security money will be returned after the stipulated warranty period of 3 years of the products.

1.18 Product Delivery

Maximum 45 days from the date of receiving the Work Order. Warranty period of the servers start on the date of product delivery of the client premises that means the product receiving date.

1.19 Penalty

In case of failure or any kind of delay regarding delivery of the product within due time mentioned in clause 1.18, vendor will be liable to pay 1% of the total work order value, as penalty, to the bank for delaying each week after the due date. Upon reaching the penalty to 6% of total Work Order/Contract value, the performance security and the bid security as well as the Work Order will be forfeited on sending a letter to the vendor.

However, Bank must be informed for any foreseeable delay due to uncontrolled situation prior to exceed the delivery deadline mentioned in clause 1.18 which may be considered by the bank if situation justify such delay and the decision of purchase committee of the bank will be final.

Moreover, performance security will be forfeited in case of violation of warranty support issues mentioned in clause 1.2 within the products warranty period.

1.20 Warranty

Bidders are requested to submit the price with three (03) years of warranty of the product. Bidder must have the capacity for repairing or replacing any hardware unit or the server itself without any cost within the warranty period of three (3) years without any system interruption at the time of operation. Bidder should have the capacity to solve any support related issue occurred between the client and the mother company of the server within the warranty period.

1.21 Payment

Payment will be made after supply, installation and testing of servers. The Performance Security may be released along with final payment. Security money will be returned after the warranty period of 3 years the products.





1.22 Maintenance

All products / items supplied / installed should be covered under standard mentioned warranty and maintenance unless specified within the detail specification. Price for such maintenance should be included in the bidding price.

1.23 Withholding Sales Tax & VAT

The bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax Laws of Bangladesh, from all payments for services rendered by any bidder who signs a contract with the Bank. The bidder will be responsible for all taxes on transactions and/or income, which may be levied by the bank. If bidder is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

Md. Mahbubur Rasheed
EVP & Head of CSD
Common Service Division

Md. Rafiqul Islam
SEVP & Head of IT
IT Division